

THE SOUTHWESTERN ASSOCIATION OF NATURALISTS
MINUTES OF THE 2020 MEETING OF THE BOARD OF GOVERNORS AND OFFICERS
AT THE 67th ANNUAL MEETING,
HOSTED VIRTUALLY DUE TO CORONAVIRUS PANDEMIC
THURSDAY, 23 APRIL 2020

Present: Jason Strickland, Jake Schaefer, Stanley Fox, Bill Matthews, Robert Edwards, Edie Marsh-Matthews, Gary Schnell, Justin Agan, Karen McBee, Lance Williams, Loren Ammerman, Mandy Husak, Maria de Lourdes Romero-Almaraz, Mark Eberle, Nicté Ordóñez-Garza, Mike Husak, Ray Willis, Robert Dowler, Susana Perea-Fox, Day Ligon, Julie Waits, Christopher Taylor, Keith Gido, Mike Kennedy, Phil Sudman, David McNeely, Justin Williams, Gamaliel Castañeda-Gaytán, Celia López-González.

President Jake Schaefer called to order the 67th Annual Meeting of the Southwestern Association of Naturalists (SWAN) at 1201 h CST with a quorum of Officers and Governors present. President Schaefer began by announcing that we need the BOG to approve the minutes of the BOG meeting for the 66th Annual Meeting held at the Universidad Autónoma de Chihuahua in Chihuahua, Chihuahua, Mexico. Stanley Fox motioned, Karen McBee seconded, and the BOG minutes were approved unanimously. President Schaefer then asked for approval of the business meeting minutes from the 66th Annual Meeting. Susana Perea-Fox motioned, Stanley Fox seconded, and the business meeting minutes were approved unanimously. Both the BOG and business meeting minutes were published in *The Southwestern Naturalist* Volume 64(4), and are available on the SWAN webpage at <https://saon.wildapricot.org/>.

President Schaefer then asked for reports from the officers.

The Treasurer's report was given by Ray Willis. Willis began by discussing the income for SWAN, which was \$104,017.70, including \$9,535.15 from individual dues, \$4,620 from institutional dues, \$295 contributed to the endowment fund, \$39,974.26 from page charges and royalties, \$31.31 from earned interest, \$29,000 transferred from the Trustees, and deposits of \$7,200.47 from the 2017 Annual Meeting and \$13,361.51 from the 2018 Annual Meeting. Willis and Schaefer are working to divide up the income from each source within the royalties and page charge category. Willis successfully submitted the taxes for 2018 using the previous year's report and will submit the 2019 taxes using this report.

SWAN's expenses include \$196.03 in office supplies and postage, \$7,500 in editorial expenses, \$45,099.71 paid to Allen Press to print *The Southwestern Naturalist*, \$22,249.96 in student awards, \$12,300 to pay Christy Classi, \$25,070 in meeting expenses, \$359.51 in fees for PayPal, \$1,834.10 for hosting the website on Wild Apricot, \$1,500 to pay the CPA to do SWAN's taxes, \$300.88 for BioGraphics, and \$1,099.05 in merchant card fees. Willis has stopped the payment for the credit card company for the merchant card fees and that should not be charged in the future. The meeting expenses for the previous meeting in Chihuahua City, Mexico, were high because it was challenging to pay the students in Mexico for the student awards. The funds were transferred back to SWAN in 2020 and will be reflected on next year's report. The beginning checkbook and PayPal balances of \$25,595.54, income, and expenses balanced out and the end checkbook balance for SWAN was \$12,104.00 on 31 December 2019.

Stanley Fox asked Willis about the merchant card fees and Willis explained that they were from a card associated with our bank account that was no longer used. Schaefer clarified that it was a merchant card that he set up as Treasurer and it was the way SWAN accepted credit card payments in the past. The merchant card charges a monthly fee even when it is not actively used

and the switch to PayPal has resulted in decreased usage of the merchant card. SWAN no longer takes payment using the merchant card and Willis and Schaefer are working to cancel the service. President Schaefer then emphasized that the royalties for SWAN have either remained stable or slightly increase each year. Willis will work to divide up the royalties by each company for future reports so that the income from JSTOR and BioOne are clear as they contribute the majority of SWAN's royalties.

President Schaefer added that he and Willis are working to complete the taxes from previous years to restore SWAN's tax-exempt status so that the checking account can be moved near Willis for easier access. Fox asked Schaefer and Willis about the amount of page charges and royalties compared to previous years and Willis stated that the total was approximately \$3,000 less this year compared to 2018. Julie Waits asked Willis how much money was returned from the 2019 meeting and Willis stated that it was \$7,045. Perea-Fox asked for clarification on the meeting expenses and if any of the money for student awards was counted twice on the expense report. Willis stated that it was not because the \$25,000 was used for seed money for the 2019 Annual Meeting and the portion not used was returned to SWAN in 2020. Schaefer asked for clarification on the Allen Press charge and if it included printing four volumes and the Allen Tracking system. Willis confirmed that the total included both. Waits thanked Willis for the detailed Treasurer's report.

The Trustees report was given by Robert Dowler (Chair—Robert Dowler; Members—David Heins and Chad Hargrave). Dowler highlighted that at the end of 2019 SWAN's assets were at \$1,395,550.33, which was an increase of \$239,361.98 for the calendar year. Unfortunately, the market declined during the first quarter of 2020 because of the worldwide impact of the COVID-19 pandemic. As of 31 March 2020, SWAN's assets were valued at \$1,138,120.72, a decline of \$257,429.61. As of the BOG meeting, SWAN's assets have increased slightly and are currently at \$1,216,727.40 and regained approximately \$78,000 in the last three weeks. Dowler reminded the BOG that in 2018 the Trustees moved \$100,000 into bonds and \$30,000 into money market accounts to buffer against market downturns. In the future, the Trustees will use the money market account as the source for transferring funds to the Treasurer as needed. Dowler ended his report stating that he is confident that SWAN's assets will remain strong.

The Conservation Committee (Chair—Julie Waits; Members—Jason B. Jennings, Troy A. Ladine, Celia López-González, Edie Marsh-Matthews, and Lynda R. Miller) report was given by Julie Waits. Waits began by saying that the committee evaluated all articles in the four issues of *The Southwestern Naturalists* for 2018 and selected a winner for the George Miksch Sutton Award in Conservation Research. The winning paper was entitled "Following the Fate of Facilitated Migration in a Small Desert Spring" by K. Keepers, N. Kane, and A.P. Martin and appeared in issue 1 pages 8-16. The 2019 award winners will be chosen once all four issues of volume 64 are published. Due to the cancelation of the 2020 meeting, the winners of the 2018 and 2019 awards will be contacted in hopes of them attending the meeting in 2021. Waits thanked Celia López-González for her service on the committee because she is stepping down to chair the Student Awards Committee. Stanley Fox moved to approve the Conservation Committee's selection for the Sutton Award, Susana Perea-Fox seconded, and the motion was approved unanimously.

The Student Awards Committee report was given by Jason Strickland (Chair—Celia López-González; Members—Michelle Haynie, Julie Waits, Chris Higgins, Jason Strickland, Chris Taylor, Nicté Ordóñez-Garza, David McNeely, Ángela Andrea Camargo Sanabria, and

Juan Miguel Borja Jiménez). Strickland began by stating that the committee met and evaluated 13 McCarley research proposals, including 5 PhD (3 from Mexico), 4 MS (1 from Mexico), and 4 undergraduate proposals (3 from Mexico). The committee worked well together and had enough members to evaluate English and Spanish proposals without issue. The committee selected eight recipients of the McCarley Student Research Awards at \$1,000 each. Due to the pandemic and some of the students potentially graduating before field work is allowed, each student will be given the option to modify the award schedule or decline the award. Students who decline will be instructed to ensure they include the award on their CV. The committee will not be selecting Clark Hubbs Student Poster Award winners due to cancelation of the meeting. The eight winners for the McCarley Student Research Awards for 2019 were: Ashley Gagnon, M.S. student at Missouri State University for her project entitled “Ecological correlates of bite performance of Alligator Snapping Turtles,” Samantha Smith, Ph.D. candidate at the University of Texas for her project entitled “The consequences of vocal frequency bandwidth and diurnality on predator attraction in a rodent with an elaborate song,” Gwen Kirschke, B.S. student in Agnes Scott College for her project entitled “Quantifying nectar trait responses to natural variation in water availability in subalpine plant communities,” Elyse Ellsworth, M.S. student at the University of Oklahoma for her project entitled “A stable isotope analysis approach to understanding diet of *Dermatemys mawii*,” Esaú Flores Martínez, B.S. student at the Universidad Juárez del Estado de Durango for his project entitled “Lack of neurotoxins in *Crotalus tzabcan* venom is due to the absence of the genes for crotoxin,” Rhett Rautsaw, Ph.D. candidate at Clemson University for his project entitled “Testing the influence of competition on venom evolution in sky-island rattlesnakes,” Issac Camargo, Ph.D. student at the Instituto Politécnico Nacional for his project entitled “Paleophylogeography of desert shrews in the genus *Notiosorex*,” and Landy Leticia Cab-Sulub, Ph.D. student from Centro de Investigaciones Biológicas del Noroeste for her project entitled “Analysis of the remaining optimal habitat for the San Quintín Kangaroo Rat (*Dipodomys gravipes*), endemic to Mexico.”

The Public Relations Committee report was given by Chris Taylor (Chair—Chris Taylor; Members—Kathrin Dodds). Taylor began by stating that in May 2019 the committee sent out press releases regarding the award winners from the 2019 meeting in Chihuahua City. Taylor then emphasized the need for more members because two individuals is not enough to fulfill the responsibilities of the committee. Taylor would like at least two more members, including one member from Mexico. Mandy Husak volunteered to join the committee. Taylor concluded that the committee is continuing its efforts to fight the border wall.

The Membership Committee report was given by Nicté Ordóñez-Garza (Chair—Nicté Ordóñez-Garza; Members—Joel Brant, Adam Ferguson, Michelle Haynie, Mandy Husak, Rex McAliley, and Ray Willis). Ordóñez-Garza began by announcing that SWAN’s membership has increased by ten members from 2018 and, as of March 16, 2020, SWAN has 496 members. Ordóñez-Garza emphasized the need to ensure information is available on the website for nominating honorary members so that SWAN can work to recruit them as long-term members. SWAN has not added any honorary members for two years and Ordóñez-Garza suggested adding an “Honorary student membership” option under the “Join Us” portion of the website. Stanley Fox suggested that honorary student members should still be nominated but doing it through the website would streamline the process and Ordóñez-Garza agreed.

President Schaefer then discussed the membership numbers as of 22 April 2020. There were 501 active members and almost a quarter of those were lifetime members. Schaefer stated that the membership numbers were less than half of what they were when he was Treasurer and

there has been a decline in membership over time. Schaefer said that we should do whatever we can do to promote members joining, including supporting honorary student members and not limiting this to just 10 honorary student members each year. Additionally, there was a discussion to ensure that the membership list is updated and members that have not paid dues get reminders to pay dues. Julie Waits then asked if SWAN can add a way to sponsor junior faculty so that she can purchase SWAN memberships for colleagues. This would allow senior faculty to support junior faculty, who would then be able to bring additional students to SWAN. Schaefer said that they are working on ways to include gift memberships as well on the website. A discussion occurred to determine the number of honorary student members for each year and who could nominate them. The number of honorary student members was determined to be thirty and the stipulation that the person nominating had to be a regular member was removed after a motion by Stanley Fox, a second by Jason Strickland, and approved unanimously.

The Development Committee report was given by Mark Eberle (Chair—Mark Eberle; Members—David Heins, Stanley Fox, Jake Schaefer and Mike Kennedy). Eberle announced that there were no new recommendations for 2020 and most of the recommendations from 2019 were implemented where possible. Once the tax-exempt status of SWAN is restored and the Treasurer's report and budget are fully resolved, the committee will make further recommendations and check in on past recommendations. This includes streamlining donation options, improving the ease of joining and becoming a member, and having non-U.S. and younger members on the committee.

The Program Committee report was given by Stanley Fox (Chair—Stanley Fox; Members—Ricardo Ayala Barajas, Neil Ford, María de Lourdes Lozano-Vilano, William I. Lutterschmidt, William J. Matthews, Felipe Jesús Rodríguez-Romero, and O. W. Van Auken). Fox announced that the 2020 meeting has been cancelled and Sam Houston State University has agreed to host the 2021 meeting. The Local Representatives will remain Chad Hargrave and Justin Williams. The 2022 meeting will be at the Llano River Field Station of Texas Tech University in Junction, Texas (7-10 April, 2022) with Co-Chairs Warren Conway and Blake Grisham. The 2023 meeting is scheduled for the Universidad Juárez del Estado de Durango in Mexico. Fox is in negotiations to have the 2024 meeting in Albuquerque, New Mexico. SWAN is in good shape for future meetings and works to maintain information for each year's Local Committee.

President Schaefer announced that there was no Historian report but the new Historian, Edie-Marsh-Matthews, and the past Historian, Karen McBee, are working to get everything transferred over. The pandemic has slowed that process but it will resume once the Western History Collection at the University of Oklahoma is accessible again. Stanley Fox asked if anyone had old copies of SWAN News because he is trying to create a list of all meetings for SWAN. Marsh-Matthews said the list exists and she will get it to Fox. Schaefer said he did not have copies of SWAN News but that once it is possible, the Historian can work to digitize them so that they are available online. McBee stated that she tried to get portions of the archive digitized in the past, but it was not supported by the staff at the collection. However, there is now new leadership, and it is likely they will be more receptive. However, McBee cautioned to be selective in the material that is digitized to ensure a vetting process before everything is made available on the website.

The International Relations Committee report (Co-chairs—María de Lourdes Romero-Almaraz and Susana Perea-Fox; Members—Stanley Fox, Nicté Ordóñez-Garza, Felipe de Jesús Rodríguez-Romero, Robert Edwards, Michael Kennedy, and Cornelio Sánchez-Hernández)

including the Bruce Stewart Student Travel Award subcommittee report (Chair—Susana Perea-Fox; Members—Stanley Fox, María de Lourdes Romero-Almaraz, and Felipe de Jesús Rodríguez-Romero) was given by Perea-Fox. Perea-Fox announced that the website worked well to receive the Bruce Stewart Travel Award applications. The committee has notified the 17 students that were awarded Bruce Stewart Travel Awards that they will be able to use the awards in 2021 if they are able to attend the meeting. President Schaefer gave the committee \$3,000 from the President’s discretionary funds to be able to fully support the 17 students at a total amount of \$12,964. There was a discussion about how to handle applications for the following year. It was decided that we should allocate additional funds in the budget to allow for new applicants for 2021 and have two cohorts of students. The winners for 2020 were Ixchel Rojas Martínez, Angie Carolina Campos Rentería, Ahtziri Sarahí Basilio Barrera, Esau Flores Martínez, Jorge Manuel Vargas Aldaco, Jaziel Maximiliano Ruiz Acosta, Leticia Cab-Sulub, Daniela Maldonado Enríquez, Alina Gabriela Monroy Gamboa, Teresa de Jesús Salas Hernández, César M. Ocampo Ramírez, Vanelly Chávez Heredia, Areli Gutiérrez Martínez, Graciela Estefanía Villanueva Vázquez, Lucila Santiago Enríquez, Cynthia Dinorah Flores Aguirre, and María Regina Minjares Grajeda.

The Website Committee Report was given by David McNeely (Chair—David McNeely; Members—Stanley Fox, Angela Andrea Camargo Sanabria, Jake Schaefer, Mark Eberle, and Jeff Kelly). McNeely started by thanking the committee for getting the website updated. The committee would like to improve the esthetics of the website and would accept photos from the SWAN membership to be used on the website if anyone is interested in sharing. The committee went through the website, removed redundant links and information, ensured that all links were active, and added a Meetings tab. The committee is working to gather website usage data with Google Analytics, and it will be added to the website in the near future, which will allow tracking of visitors to the website. Any changes to the website are sent to Christy Classi after being gathered by individual committees.

Christy Classi, SWAN’s membership and website manager, joined the virtual meeting to answer questions regarding membership and the website. President Schaefer asked if it is possible to create a form on the website to nominate students as honorary members. Classi said yes, that is possible and can be added. Schaefer then asked if we could set up a gift membership where one member pays for other members. Classi is going to determine the best way to add this to the website under the membership options. As a short-term solution, Classi suggested that members could fill out an application, pay for another person, and they would then get all future emails including a “Welcome to SWAN” email. Schaefer then asked how members that have not paid their dues are reminded. Classi said that starting on October 1st of each year and then every 30 days after that the member gets a reminder to pay their dues for the upcoming year and those reminders go until April. Schaefer asked if there is a way to reach out to former members that have not renewed in several years. Classi said it was possible, and Schaefer charged the Membership Committee with working with Classi to send out those emails to try to bring back former members. Lastly, Schaefer asked the best way to solicit donations for SWAN. Classi said SWAN could do that now with a link directly to the website. However, Classi cautioned that until the tax-exempt status is renewed, SWAN should not push for donations. Lastly, Classi clarified that any member can check if they are active by going to the directory on the website to verify their status.

The Student Advisory Committee (SAC) report was given by Justin Agan (Chair—Justin Agan; Members—Dani Kirsch, Scott Goepfner, Taylor Carlson, Rebecca Bingham, Jessica

Davin, Rebecca Butler, Luz Sil Berra, Regina Minjares Grajeda, and Edgar Yafed Martinez Hernández). Agan said he hopes to maintain the same committee for next year and will recruit additional members next year. In 2019, there were 31 students that attended the Lunch with a Scientist event and the SAC plans to continue that in 2021. There were 30 students that attended the workshop in 2019 entitled “Introduction to the R programming language,” and the next student workshop will be entitled “Social Media and the Sciences” in 2021. The SAC Facebook and Twitter profiles have been merged with the general SWAN pages. Agan said they had received applicants for the SAC Student Travel Award but had not announced it so will tell the students that no awards will be given because the meeting was cancelled and will open up the call again for next year’s meeting. President Schaefer said that we can offer ten awards this year based on the applications that were received and then add ten awards for next year in the budget to make it consistent with the Bruce Stewart Travel Award. Agan said he will notify the student winners for the award and let them know they can come in 2021.

Justin Agan and Jason Strickland gave a summary for the *ad hoc* Communications Committee. Agan began by discussing the committee’s effort to consolidate the different Facebook pages into one account. The committee was not able to merge the Local Committee’s page into SWAN’s main page (<https://www.facebook.com/SWANMeeting/>), but will do so in the future. Each year’s Local Committee can use this to create an event. The committee will get the links for social media added to the website. Additionally, the committee will use Facebook and Twitter to share articles each week that have recently come out or articles that had been published previously.

The Wilks and Student Field Naturalist Award Committee report was given by Julie Waits (Chair—Julie Waits; Members—Electa Park, Susana Perea-Fox, Donald Thomas, Lulu Romero, and Troy Ladine). Waits announced that they received 13 applications this year from 10 different colleges and universities. Eight were U.S. institutions, five were from Mexico, and topics included reptiles, birds, mammals, plants, mollusks, arachnids, and insects. Waits asked for advice from the BOG about how to conduct the competition for 2021 and if there should be two plenary sessions, one for the 2020 finalists and one for the 2021 finalists. Stanley Fox supported having two Wilks Awards and two Student Field Natural History Awards in 2021 and extending the length of the plenary session. Waits asked if the Local Committee at Sam Houston State University would be able to accommodate an extended plenary and Justin Williams said they would be able to. In addition, the Business Meeting will be shortened to ensure there is time available for all presentations. Waits then said she would welcome additional members on the committee, particularly Spanish-speaking members to aid in evaluating all proposals. A discussion was had to ensure that it would be clear to the students not selected as finalists that they can apply again in 2021, and that if a student graduated in 2020, they could still present because they were a student at the time of application.

The Budget Oversight Committee (BOC) report was given by Robert Edwards (Chair—Robert Edwards; Members—William H. Baltosser and Beth E. Leuck) and he stated that they were not able to evaluate the budget this year but will do so when able. Edwards thanked the Trustees for their work and agreed with their decision to stay the course. Additionally, the committee commended Willis for his work getting the Treasurer’s report completed and the thoroughness.

The Managing Editor Report was given by Lance Williams (Co-Editors--Lance Williams and Marsha Williams). Williams began by stating that *SWN* is currently behind schedule due to issues with the publisher’s ability to print journals. In 2019, the first issue has been mailed, the

second is online, and the last two are in process. The plan is to have everything caught up by the meeting next year. In 2019, there were 65 manuscripts submitted, 141 reviews completed, 19.1% were rejected in original submission and a further 6.1% were rejected after the first revision. A total of 36.8% were minor revision upon first submission and 69.4% upon first revision. A total of 44.1% were major revision upon first submission and 4.1% upon first revision. There are currently 62 papers assigned to AEs. There were not many fish, reptile, or amphibian submissions, but those tend to be low each year. Williams ended by discussing the budget for the journal and will coordinate with Willis in the future to ensure the Treasurer's report and the Editor's report are consistent. Loren Ammerman asked Williams if he has considered combining issues into one printed issue to save time and a little bit of money. Karen McBee agreed and Williams will look into that as an option.

The Honors Committee report was given by Susana Perea-Fox (Chair—Susana Perea-Fox; Members—Robert Dowler, Alice Echelle, Gary Schnell, and Paula Williamson). Perea-Fox announced that the committee approved one nomination this year for the Donald W. Tinkle Research Excellence Award, which recognizes outstanding contributions to the society and to the understanding of the biota of the southwestern United States, Mexico, and Central America. The awardee will be announced at the 2021 banquet. Karen McBee motioned to approve the committee's award winner recommendation, Julie Waits seconded, and the BOG approved the nomination unanimously.

President Schaefer updated the BOG on the Local Committee and stated that Chad Hargrave and Justin Williams are working with Ray Willis to issue refunds for the meeting and are moving forward to host the meeting next year.

The *ad hoc* Constitutional Review Committee Report was given by Stanley Fox (Chair—Stanley Fox; Members—Karen McBee and Jake Schaefer). Fox announced that the members have completed the review of the SWAN Constitution and Bylaws after several rounds of edits and included suggested changes with their report. Fox and Schaefer suggested that the best way to accept the changes would be to have an open period where the BOG can make comments. Then, after that timeframe, there will be an email vote so they can vote on the final version. Schaefer stated that the BOG would have one month to make comments, the committee will collect the comments, make final revisions, and put the document out for a vote. Fox then highlighted some of the most important changes. The first was that the section on membership was moved from the Bylaws to the Constitution and was clarified. Next, Fox stated that the roles were clarified for several positions to ensure they reflected what they were doing currently, including Past-President, President-Elect, Treasurer, and Program Director. Fox asked the BOG what the quorum should be for the Business Meeting. A discussion ensued, and it was decided that 50 members should be needed for quorum. Fox ended the report by requesting that all BOG members review the suggested changes and submit any questions or comments over the next month.

The *ad hoc* Committee on the Disposition of Back Issues was submitted and given by Robert Dowler (Chair—Robert Dowler; Members—Matthew Hamilton), and he stated that no back issues have been sold to members for the last two years, but back issues have been supplied to members that missed an issue for reasons such as changing their address. Dowler suggested that it may be time to end the committee on Disposition of Back Issues. Dowler proposed that the committee be phased out and provide back-issues free to any members that want them and they just pay for shipping. Dowler anticipates that, as SWAN moves to more digital journal copies rather than print, the need for the committee does not warrant it continuing. Schaefer said that he

will work with Dowler to dissolve the committee and will make additional changes that ensure back issues can be distributed if needed. Stanley Fox suggested that we remove the option for student award winners to get the full set of back issues. A discussion ensued, and it was decided that it would be best to remove that as an option and full sets of back issues will not be offered in 2021. Fox then moved, Dowler seconded, and the motion was approved unanimously.

President Schaefer announced there was no Auction Committee report, but the committee will work to have an auction at the 2021 meeting.

President Schaefer moved to old business. Schaefer stated that the first piece of old business was to renew Christy Classi's contract once the tax-exempt status is solved and a new bank account can be created. The second item of old business was renewing the tax-exempt status. Julie Waits asked if there was a timeline for renewing the tax-exempt status. Schaefer stated progress has been made but COVID-19 has slowed progress this year. SWAN's attorney has updated the articles of incorporation information in Oklahoma and once we have 2019's financial records, the requirements will be complete to be able to work on obtaining tax-exempt status.

President Schaefer moved to new business. Schaefer said the BOG did not have to formally approve the meeting location for next year since it has been approved already and is just being held in 2021 instead of 2020. Schaefer moved to the next item, which was the proposed budget for 2021.

President Schaefer summarized the changes from the BOG meeting so far, which included a second competition for the Wilks/Student Field Natural History Awards at \$3,500, a second set of Bruce Stewart Student Travel Awards at \$10,000, and a second set of Student Advisory Committee Travel Awards at \$1,750. Additionally, to cover the additional funds needed for the Bruce Stewart Student Travel Awards from 2020 that will be used in 2021, \$1,200 was added to the President's Contingency Fund. The Student Advisory Committee's budget was modified to be \$4,500 to cover \$1,000 for the student social events and \$1,750 each for the two cohorts of SAC Travel Award recipients.

The proposed budget was modified to include \$1,850 to cover the payments for Wild Apricot hosting SWAN's website. Additionally, \$12,300 was designated to pay Christy Classi, allocated funds were removed for the Annual Meeting, the Accountant fees were allocated at \$1,500, and \$2,000 was allocated to pay for bonding fees and crime insurance policy. To cover the attorney fees for regaining SWAN's tax-exempt status, an additional \$3,000 was allocated to the President's Contingency Fund, bringing it to a total of \$6,000.

Phil Sudman asked if we can work over the next year to add an online-only option for the journal so that we can save money on printing the journal. President Schaefer said that yes, SWAN will work on that and stated that the page charges are also coming down due to improvements to Allen Press's printing process.

SWAN's income for 2021 was projected at \$55,000 in Royalties, \$17,000 in Dues, \$8,000 in Page Charges, \$30 in interest earned, and \$57,670 from SWAN's endowment and donations to SWAN. Total estimated income was \$137,700, and no income was estimated for Meeting Proceeds or Back Issue Sales.

SWAN's business expenses for 2021 were estimated at \$65,000 for Journal Printing and Postage, \$7,500 for Editorial Expenses, and \$500 for Treasurer Expenses. SWAN's 2021 award expenses were estimated at \$6,500 for the Wilks and Student Field Natural History Awards, \$1,250 for the Clark Hubbs Student Poster Award, \$8,000 for the McCarley Student Research Awards, and \$20,000 for the Bruce Stewart Student Travel Awards. The remaining estimated

expenses for 2021 were: \$1,500 for Accountant fees, \$2,000 for bonding and crime insurance policy, \$600 for BioGraphics to make plaques, \$200 for back issues, \$6,000 for the President's Contingency Fund, \$12,300 to pay Christy Classi, \$1,850 to pay Wild Apricot, and \$4,500 for the Student Advisory Committee. No expenses were estimated for the Annual Meeting, Historian, or Web-Site Committee. The total expenses for SWAN in 2021 were estimated at \$137,700.

Phil Sudman moved that the BOG accept the amended budget, Ray Willis seconded, and the budget was accepted unanimously.

The last item of new business was elections and nominations. Bill Matthews was nominated for the Board of Trustees to replace David Hines. Stanley Fox moved to approve Matthews, and Karen McBee seconded. Bill Matthews was approved unanimously by the BOG to join SWAN's Board of Trustees. Karen McBee then moved to extend Robert Dowler's term as the Board of Trustees Chair for an additional three years, Susana Perea-Fox seconded, and the motion was approved unanimously by the BOG. Susana Perea-Fox then moved to approve Jason Strickland to continue as Secretary, Ray Willis to continue as Treasurer, and Stanley Fox to continue as Program Director; Karen McBee seconded, and the motion was approved unanimously by the BOG. Phil Sudman moved that all BOG member's terms be extended one year due to the pandemic, Ray Willis seconded, and the motion was approved unanimously.

Stanley Fox moved to adjourn the BOG meeting, which was seconded by Julie Waits. It was approved unanimously, and the Board of Governors meeting was adjourned at 1556 h CST.

Respectfully submitted,
Jason Strickland, Secretary